



National Fire Protection Association

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MEETING MINUTES

High Rise Building Safety Advisory Committee

March 22, 2012

Teleconference/Web Meeting

1. **Call to Order.** The meeting was called to order at 11:00 a.m. on Thursday, March 22, 2012 by Chair, Jim Quiter.
2. **Introduction of Attendees.**

The following committee members participated in the teleconference:

NAME	COMPANY
James Quiter, Chair	Arup Rep. Safety to Life Correlating Committee
Kristin Collette, Staff Liaison	NFPA
Geoff Craighead, Principal	Universal Protection Service
John Miller, Principal	Los Angeles City Fire Department
Jake Pauls, Principal	Jake Pauls Consulting Services in Building Use & Safety
James Shea, Principal	Tishman Speyer
William Stewart, Principal	Toronto Fire Services Rep. Metropolitan Fire Chiefs – IAFC/NFPA
Charles Jennings, Alternate	John Jay College of Criminal Justice Rep. The Skyscraper Safety Campaign

The following committee members did not participate:

NAME	COMPANY
Jon Magnusson, Principal	Magnusson Klemencic Associates
Jack Murphy, Principal	Fire Safety Directors Association of Greater New York
Steven Niles, Principal	Goettsch Partners

3. **Review of Agenda.** The agenda was reviewed by Chair Jim Quiter.
4. **Approval of Minutes.** The minutes of the 2011 October 26-27 meeting were approved with one spelling correction on page 6.

5. **Status of NFPA 1/101/5000 and discussion of video monitoring proposal.**

- a. The committee agreed upon submitting a public input regarding video monitoring. The committee agreed with Mr. Jennings' recommendation to resubmit the proposal from the A2008 cycle, with language from Mr. Pauls incorporated into the substantiation.
 - b. The committee addressed multiple other recommendations for public input to NFPA 1/101/5000. Mrs. Bigda will draft the public inputs and send out to the committee for initial review. She will incorporate committee feedback and then send out a ballot to the committee. The results of the ballot will serve as the committee's opinion on the recommended changes and determine if the public inputs are submitted to NFPA 1/101/5000. The public inputs will be submitted to NFPA 1/101/5000 by the input closing date of May 4.
6. **Review/discuss SFPE Draft *Guidelines for Designing Fire Safety in Very Tall Buildings*.** The committee agreed to review the SFPE draft, which is available online, and report back to Chair Quiter or Mrs. Bigda if any issue arises that they would like to discuss with the committee.
7. **EAP Guide.** The EAP Guide is currently being reviewed by an NFPA editor as well as an NFPA staff expert on people with disabilities. The committee made additional edits and updates to the document during the call. A fully updated draft will be sent to the committee upon receipt of the edited draft from NFPA's editorial group. The committee will review the draft for the fall meeting with a goal to finalize the draft at that time.
8. **Other Business.**
- a. **CTBUH awards.** Mr. Pauls spoke to the committee regarding a list of Council on Tall Buildings and Urban Habitat awards that have been released. The committee was in agreement that a letter should be drafted and sent to the CTBUH regarding a concern that no awards address safety. Chair Quiter and Mrs. Bigda will draft the letter and circulate to the committee prior to submittal.
 - b. **Topics to be discussed at next meeting:** The committee discussed topics from the October 2011 meeting as well as other related issues. It was agreed upon that the committee would like to discuss and possibly pursue action items on the following topics at the next meeting: Elevators, high rise technologies, evaluating current high rise buildings, high rise building practices during construction/retrofitting. The committee is urged to think about these topics and bring discussion items and action items to the next meeting.
9. **Next Meeting.** An online poll will be sent to the committee with a selection of date options for the next meeting. The next meeting will be an in-person meeting in the fall.
10. **Adjournment.** The teleconference/Web meeting was adjourned at 1:45 P.M. on Thursday, March 22nd by Chair, Jim Quiter.

Meeting Minutes Prepared By:

Kristin Bigda

Kristin Bigda, P.E.