



Draft Minutes

DARAC Meeting

Thursday & Friday, July 20-21, 2006

Doubletree Hotel
Boston, MA

1. **Call to Order.** The meeting was called to order at 9:00 AM by Chairman, Bill Scott followed by self- introductions of members and guests. Robert Solomon relayed apologies from members Richard Skaff and Todd Gritch. Both could not attend due to recent medical issues.
2. **Attendance.** Those in attendance were:

Members:	
Rocky Burks	ADA Coordinator, Marin County, CA
HolLynn D'lil	CODAP, CA
Marilyn Golden	DREDF, CA
Marsha Mazz	US Access Board Representative
Kevin McGuire	Chairman, CEO-McGuire Assocs., Newburg, NY
Toby Olsen	Exec. Sec., Governors Comm. on Disability, WA
Bill Scott	Abilities Unlimited, Glendal, AZ
Staff:	
Lisa Braxton	NFPA Staff
Maureen Brodoff	NFPA Staff
Kristen Collette	NFPA Intern
Allan Fraser	NFPA Staff
Diane Matthews	NFPA Staff
Michael Sheehan	NFPA Intern
Robert Solomon	NFPA Staff
Guests:	
Bruce Fraser	Simplex-Grinnell, Guest
Stephen Spinetto	ADA Coordinator, City of Boston, Guest

3. **Minutes:** Minutes of the December 6-7, 2005 meeting and the May 26, 2006 conference call were approved.
4. **Review of Fire Prevention Week Activity:** Lisa Braxton indicated that her department has just started to formulate plans for FPW. It will be the week of Oct. 9, 2006 with Accessibility Day on Tuesday, Oct. 10, 2006.

As October is International Disability month, Robert Solomon suggested that we work with Lorraine Carli to put together a "Media Kit" for distribution for FPW. Bill

Scott sees this as an opportunity to create some strong links with the various independent living centers around the country and their national organization (NCIL) as well.

Marsha suggested that said NFPA needs to “attack” in the approach governmental bodies regarding arena, policy, and research folks to expand the awareness levels and scope of service. Maybe through the DIPTAC’s DBTAC’s or a link with a university to tap into NIDRR grants for research and training.

Kevin believes that NFPA has identity issues outside the immediate code arena and needs to do more to make contacts with the disability community. It’s very important for us to increase our visibility.

Marsha suggested NFPA provide a report to the disability community on how NFPA has responded to the WTC Report and post it on our web site and publicize it everywhere and way we can, including FPW.

5. **NFPA’s New “Emergency Evacuation Guide for People With Disabilities” Draft:** Allan Fraser gave a brief overview of the history of the origin of the draft and update on the resulting five drafts to date. Members of the committee complimented NFPA staff on their work date. Committee members identified a number of areas where modifications are advisable and suggested some broad directions going forward Allan will incorporate the appropriate changes discussed in the next two weeks and another draft will be re-circulated. It is anticipated that the guide will be published on or before Oct. 1, 2006.
6. **Discussion relative to the possibility of a Certification program for emergency evacuation trainers?** Staff will do some research on what exists, what and where the market might be and suggest some options as to where the best direction for our efforts might be should this be pursued. This will be reported back at the next meeting with updates on one or two conference calls in between.
7. **Progress Report: NFPA Website Project:** As noted in the last conference call, NFPA will be putting money in the budget over the next few years, beginning with the cycle that starts next month, to make accessibility improvements to our website.
8. **ICC/ANSI A117.1 Update:** Allan Fraser updated the group on the latest information on the revision schedule, task group activities and asked for input from members for suggestions for other areas of concern for the next cycle.
9. **Old Business:** None
10. **New Business-**

- i. At Robert Solomon's request, the committee suggested revised language to the NFPA publishing guidelines- Part 1, pg. 13 for inclusion in the next edition of the directory. The revised language reads is attached.
- ii. Marsha Mazz updated the committee on Accessible Transportable Housing relative to Katrina and FEMA's purchasing specifications.

11. Dates/Location for Next Meeting: The committee agreed to March 1 & 2, 2007 for the next meeting. The committee's first choice is somewhere in the mid-west so as to provide some exposure to local advocates and groups all around the country. Suggested cities: Kansas City, Memphis, Dallas, Oklahoma City. Second choices would be Phoenix, Tucson, San Francisco.

12. Adjournment: The meeting was adjourned at 3:30 pm on Friday, July 21, 2006

Minutes developed by Staff Liaison, Allan Fraser.

