



DARA

(Disability Access Review and Advisory Committee)

Meeting Minutes

Tuesday, October 13, 2020
Microsoft Teams

1) Call to Order.

The Meeting was called to order by Chair Marsha Mazz at 12:04pm on Tuesday, October 13, 2020.

2) Committee Attendees.

Present	Name	Position
Y	Marsha Mazz, Chair	United Spinal Association
Y	Jessica Hubert, Vice-Chair	Guardian Services, Inc.
N	Rocky Burks	Retired Access Manager, D.O.T, City of Sacramento, CA
Y	Kevin Brinkman	National Elevator Industry
Y	Glenn Hedman	University of Illinois at Chicago, Assistive Technology Unit, Department of Disability & Human Development,
Y	Tom Norton	Norel Service Company
Y	Stephen Spinetto	Retired ADA Commissioner, City of Boston
N	Mary Troupe	Centene Corporation
Y	David Yanchulis	U.S. Access Board
Y	David Whalen	Niagara University
Y	Kevin Carr	NFPA Staff
Y	Linda MacKay	NFPA Staff
Y	Kristin Bigda	NFPA Staff (GUEST)
Y	Phillip Bratta	U.S. Access Board, (GUEST)

3.) Chair Remarks.

Chair Marsha Mazz welcomed everyone to the meeting.

4.) Member Introductions.

All members, guests and NFPA staff introduced themselves.

5.) Approval of Minutes.

The minutes of the June 16, 2020 Microsoft Team meeting were unanimously approved.

6.) NFPA Digital Platform Update

Staff Liaison Kevin Carr provided an update on various NFPA digital outreach efforts.

7.) NFPA Standards Development Update.

Staff Liaison Kevin Carr provided an update on the NFPA standards development process.

8.) NFPA Research Foundation Project (FPRF).

The committee discussed a possible project being reviewed by the FPRF. The committee also discussed submitting a project application before December 2020 for consideration in 2021. Glenn Hedman will draft a project application to submit to DARAC for review and comment prior to a possible submission.

9.) Review of *Emergency Evacuation Planning Guide For People With Disabilities*.

David Yanchulis provided an overview of a proposed redesign of the next edition of the *Guide*. DARAC reviewed and discussed this outline in further detail. The task group will continue work on this outline (Yanchulis-Chair, Hubert and Whalen) and advise DARAC of progress at an upcoming meeting, dates TBD.

10.) New Business

The current status of DARAC membership was discussed.

11.) Next Meeting

DARAC will be planning several Microsoft Teams meetings over the next few months to continue work in a variety of areas. Dates TBD.

12.) Adjournment:

The meeting was adjourned by Chair Marsha Mazz at 2:15pm on Tuesday, October 13, 2020.

Respectfully submitted,

Kevin Carr, NFPA Staff Liaison