



DARAC

(Disability Access Review and Advisory Committee)

Meeting Minutes

Wednesday-Thursday, September 11th and 12th, 2019
Renaissance Chicago North Shore Hotel
Northbrook, IL

1) Call to Order.

The Meeting was called to order by Staff Liaison Kevin Carr at 9:00 a.m. on Wednesday, September 11, 2019 in the Northfield B/C Rooms at the Renaissance Chicago North Shore Hotel in Northbrook, IL. A moment of silence for the victims of 9/11 was observed.

2) Committee Attendees.

Present	Name	Position
Y	Rocky Burks	Retired Access Manager, D.O.T, City of Sacramento, CA
Y	Glenn Hedman	University of Illinois at Chicago, Assistive Technology Unit, Department of Disability & Human Development, Chicago, IL
Y	Jessica Hubert	Guardian Services, Inc., Bourbonnais, IL
Y	Marsha Mazz	United Spinal Association, Hyattsville, MD
Y	Tom Norton	Norel Service Company, Concord, MA
Y	Stephen Spinetto	Retired ADA Commissioner, City of Boston
Y	David Yanchulis	U.S. Access Board, Washington, D.C.
Y	Kevin Carr	NFPA Staff
Y	Andrea Vastis	NFPA Staff (guest)
N	Kevin Brinkman	National Elevator Industry, Centerville, VA
N	Mary Troupe	Centene Corporation

3.) Member Introductions

New members Glenn Hedman and David Yanchulis introduced themselves to the committee. Existing members and NFPA staff introduced themselves.

4.) Approval of Minutes:

The minutes of the September 25-26, 2018 (St. Petersburg, FL) and June 5, 2019 teleconference meetings were unanimously approved.

5.) Chair/Vice Chair Elections

Marsha Mazz (chair) and Jessica Hubert (vice-chair) were elected unanimously to these positions in accordance with the DARAC bylaws.

6.) Membership Discussion

The membership discussed the current composition of the committee and opportunities for future members and alternates.

7.) Staff Announcements:

Kevin Carr updated the committee on his role on the ICC/ANSI A.117.1 and RESNA ED-1 committee.

8.) Update on NFPA Website:

The committee heard from NFPA staff in Quincy, MA via phone on updates to the NFPA website.

9.) NFPA Public Education Presentation:

NFPA staff Andrea Vastis provided a presentation on the NFPA Public Education team and possible collaboration opportunities with DARAC.

10.) Public Input (PI) Update:

The committee discussed the process for entering public inputs via the NFPA website. No public inputs were entered at this time. However, a task group (Mazz-chair, Hubert-vice chair, Burks, Hedman, Norton, Spinetto, Yanchulis) will review terminology and provide recommendations for public input to DARAC prior to next year's meeting.

11.) NFPA Research Foundation Project

The committee discussed the process on how to submit a project proposal to the NFPA Fire Protection Research Foundation in 2019. A conference call will be established later in 2019 to discuss options.

12.) Evacuation Planning Guide and Checklist

The committee revised a draft document. NFPA staff will distribute the document to DARAC members. A conference call will be established in late 2019/early 2020 to continue work.

13.) New Business

A task group (Burks) will review NFPA 88A, *Standard for Parking Structures* and advise DARAC if public input for this document would be advisable. Task group will provide comments prior to March 2020.

14.) Next Meeting

The committee is planning to meet in late September/early October 2020 in Cambridge, MA.

15.) Adjournment:

The meeting was adjourned by Chair Marsha Mazz at 11:52am on Thursday, September 12, 2019.

16.) Tour

A tour of Underwriters Laboratories (UL) was conducted by several members of DARAC upon the conclusion of the meeting. DARAC thanks UL for hosting this event.

Respectfully submitted,

Kevin Carr, NFPA Staff Liaison